

Self-Gov - Building Safety, Div of Administration

Description:

To provide general guidance and centralized administrative support and policy making to the bureaus in the Division.

Major Functions and Targeted Performance Standard(s) for Each Function:

1. To provide centralized administrative support and policy making for bureaus within the Division.
 - A. Process 95% of travel vouchers within 5 business days.

Actual Results			
1998	1999	2000	2001
97%	95%	95%	95%
Projected Results			
2002	2003	2004	2005
95%	95%	96%	96%

- B. Complete monthly Budget Reports within 5 business days.

Actual Results			
1998	1999	2000	2001
100%	100%	100%	100%
Projected Results			
2002	2003	2004	2005
100%	100%	100%	100%

- C. Resolve 80% of all computer problems within one day of notification.

Actual Results			
1998	1999	2000	2001
87%	90%	90%	90%
Projected Results			
2002	2003	2004	2005
90%	90%	90%	90%

Program Results and Effect:

To provide effective and efficient administrative support to the Building Safety Program.

For more information contact Marsi Woody at 334-3950.

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Description:

The Electrical Bureau safeguards life and property for the citizens of Idaho from the hazards arising from the use of electricity to ensure that all electrical installations within the State comply with the most current safety codes and electrical standards. To provide the public with highly trained and qualified electricians with the most up-to-date knowledge and skills to minimize electrical fires injuries and loss of life.

The Building Bureau administers numerous Building Code regulatory programs involving the construction of state facilities, schools, prefabricated structures, HUD manufactured homes under contract to HUD and provides various other contractual services to local jurisdictions.

The Plumbing Bureau provides for health and safety of the citizens of Idaho in public and private buildings by ensuring that plumbing practices are in compliance with the Uniform Plumbing Code, and that the licensing requirement of the Idaho Code and Administrative Rules have been met.

Industrial Safety (6-10) - To inspect state, school district, county, and city facilities to ensure safe working conditions, to reduce occupational accidents and fatalities, thereby reducing costs of Worker's Compensation Insurance. To administer and obtain voluntary compliance to the health and safety standards as they apply to public employees workplaces and indirectly to the public. To provide consultation services and training resources on occupational safety issues. To manage the statewide elevator and boiler safety programs for the protection of the owners, employees, and the public.

Logging Safety (11-15) - To reduce the frequency and severity of accidents in the logging industry. To reduce logging industry insurance rate levels. To continually work at gaining the trust and respect of the logging community.

Contractor Licensing (16-18)- The Public Works Contractors License Board licenses all contractors doing public works construction. Effective July 1, 1998, the Board also licenses construction managers.

Major Functions and Targeted Performance Standard(s) for Each Function:

1. Electrical Bureau.

A. Issue permits for electrical work being done by property owners and licensed contractors.

Actual Results			
1998	1999	2000	2001
33,211	34,650	34,100	30,630
Projected Results			
2002	2003	2004	2005
30,000	29,500	29,000	29,000

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B. Finalize permits when all requisite inspections are conducted.

Actual Results			
1998	1999	2000	2001
31,993	31,793	32,800	29,256
Projected Results			
2002	2003	2004	2005
31,000	30,500	30,000	29,500

C. Supervise the licensing of all electrical contractors, journeymen electricians, master electricians, specialty electricians, and specialty contractors working within the State of Idaho.

Actual Results			
1998	1999	2000	2001
7,911	7,964	7,960	8,473
Projected Results			
2002	2003	2004	2005
8,000	8,000	8,000	8,000

D. Review all plans submitted for code compliance.

Actual Results			
1998	1999	2000	2001
297	364	420	401
Projected Results			
2002	2003	2004	2005
400	380	360	350

E. Supervise the registration and re-registration of all electrical apprentices and trainees in the State of Idaho.

Actual Results			
1998	1999	2000	2001
1,971	1,980	2,300	2,638
Projected Results			
2002	2003	2004	2005
2,500	2,400	2,400	2,300

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- F. Check all electrical installations within Electrical Bureau jurisdiction to ensure compliance with minimum standards of the National Electrical Code; ensure that all electrical installations have an electrical permit issued.

Actual Results			
1998	1999	2000	2001
64,629	65,512	65,000	62,569
Projected Results			
2002	2003	2004	2005
62,000	61,500	61,000	61,000

2. Perform Building Code plan reviews and inspections for various prefabricated and site-built structures regulated by Idaho Statute, executive orders, contractual agreements, or by requests made to the Division. * 1995 legislative action repealed the recreational vehicle program. ** Reflects termination of 2 contractual inspection agreements in FY96. *** HUD/IPIA new performance indicator beginning in FY95. Previously combined with prefabricated structures (2-C). **** Beginning in FY 1995, HUD labels and insignias are shown as separate performance indicators.

- A. Plan Checking - Provide plan checks for public schools, prefabricated structures, state owned/leased buildings and structures, for buildings or structures by request of state agencies and for site-built construction regulated under contractual building code enforcement for local units of government. - 325

Actual Results			
1998	1999	2000	2001
306	312	336	340
Projected Results			
2002	2003	2004	2005
350	350	350	350

- B. Contractual Agreements - Conduct inspections for Uniform Building Code compliance as required by contractual agreements with Idaho cities and counties (including manufactured housing set-up inspections). - 2,400

Actual Results			
1998	1999	2000	2001
1,953	1,642	1,194	1,498
Projected Results			
2002	2003	2004	2005
1,500	1,500	1,500	1,500

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C. Inspections - In-plant inspections of prefabricated structures excluding HUD/Manufactured Homes). - 2,100

Actual Results			
1998	1999	2000	2001
2,718	2,048	2,118	2,071
Projected Results			
2002	2003	2004	2005
2,100	2,100	2,100	2,100

D. HUD/SAA dealer lot manufactured home inspections and customer records audits including consumer complaint field inspections. - 730

Actual Results			
1998	1999	2000	2001
542	1,085	1,567	1,297
Projected Results			
2002	2003	2004	2005
1,300	1,300	1,300	1,300

E. HUD/IPIA - in-plant inspections of manufactured homes. - 11,000

Actual Results			
1998	1999	2000	2001
11,972	13,186	9,989	8,186
Projected Results			
2002	2003	2004	2005
8,000	8,000	8,000	8,000

F. Permits - Issue permits for prefabricated structures under state jurisdiction, for site-built construction under contract with local governments, and for installations of manufactured housing. - 1,850

Actual Results			
1998	1999	2000	2001
1,417	993	1,011	1,342
Projected Results			
2002	2003	2004	2005
1,300	1,300	1,300	1,300

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G. Certificates - Provide certification of building inspectors covered by enumerated codes. - 75

Actual Results			
1998	1999	2000	2001
45	77	95	96
Projected Results			
2002	2003	2004	2005
90	90	90	90

H. Insignias - Issue insignias of approval for factory built structures and commercial coaches. - 1,300

Actual Results			
1998	1999	2000	2001
916	651	642	1,042
Projected Results			
2002	2003	2004	2005
1,000	1,000	1,000	1,000

I. Issue HUD labels and alteration tags for manufactured homes. - 11,250

Actual Results			
1998	1999	2000	2001
12,036	13,112	9,927	8,088
Projected Results			
2002	2003	2004	2005
8,000	8,000	8,000	8,000

3. Asbestos Occupation Accreditation Program.

A. Accreditation - Certify any person working in an asbestos-related occupation for public and/or private schools K-12. - 140

Actual Results			
1998	1999	2000	2001
188	140	115	77
Projected Results			
2002	2003	2004	2005
discontinued			

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4. Manufactured Housing Setup Program.

A. Licenses - Provide licensing and bonding for all manufacturers, manufactured home dealers, installers, responsible managing employees, brokers, service companies, and salesmen. - 725

Actual Results			
1998	1999	2000	2001
764	826	761	624
Projected Results			
2002	2003	2004	2005
550	550	550	550

5. Plumbing Bureau

A. Issue permits - 1 day turn-around for issuance of a permit.

Actual Results			
1998	1999	2000	2001
23,630	24,006	24,624	19,767
Projected Results			
2002	2003	2004	2005
20,775	21,975	23,290	24,925

B. Conduct plumbing inspections within 12 working hours as required by the Administrative Rules.

Actual Results			
1998	1999	2000	2001
96,385	97,841	100,615	98,039
Projected Results			
2002	2003	2004	2005
101,960	105,825	110,120	114,525

C. License all plumbing and specialty plumbing contractors and journeyman as needed and renew licenses yearly.

Actual Results			
1998	1999	2000	2001
3,338	3,418	3,496	3,531
Projected Results			
2002	2003	2004	2005
3,691	3,755	3,821	3,900

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D. Register apprentices and monitor their participation in the apprentice program.

Actual Results			
1998	1999	2000	2001
710	680	705	751
Projected Results			
2002	2003	2004	2005
830	855	896	930

E. Plan approval. *The reduction in plan approvals is a result of 1995 Legislative action repealing the recreational vehicle program. Receive, review, and approve plans with a five day turn-around.

Actual Results			
1998	1999	2000	2001
110	133	145	155
Projected Results			
2002	2003	2004	2005
175	190	210	230

6. Provide safety inspections for all public employee workplaces annually.

A. Total number of facilities to be inspected.

Actual Results			
1998	1999	2000	2001
10,822	11,343	11,808	12,837
Projected Results			
2002	2003	2004	2005
13,000	13,250	13,500	13,750

B. Total number of safety inspections completed.

Actual Results			
1998	1999	2000	2001
9,791	10,066	9,104	10,509
Projected Results			
2002	2003	2004	2005
10,600	10,600	10,600	10,600

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C. Number of exit interviews with building safety personnel.

Actual Results			
1998	1999	2000	2001
1,022	977	783	831
Projected Results			
2002	2003	2004	2005
850	875	900	925

D. Number of school districts inspected.

Actual Results			
1998	1999	2000	2001
111	111	113	114
Projected Results			
2002	2003	2004	2005
114	114	114	114

E. Number of school facilities inspected.

Actual Results			
1998	1999	2000	2001
2,473	2,557	2,640	3,477
Projected Results			
2002	2003	2004	2005
3,700	4,000	4,000	4,000

7. Investigate employee and public allegations of unsafe conditions.

A. Number of investigations conducted.

Actual Results			
1998	1999	2000	2001
10	8	24	28
Projected Results			
2002	2003	2004	2005
30	35	40	45

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8. Test and certify elevators to ensure that they are properly installed and are safe to be used.

A. Number of elevators inspected.

Actual Results			
1998	1999	2000	2001
164	208	272	350
Projected Results			
2002	2003	2004	2005
			450

9. Monitor the inspection and certification of boilers and pressure vessels to ensure that they remain safe to use.

A. Number of boiler and pressure vessel transactions processed.

Actual Results			
1998	1999	2000	2001
8,800	8,167	7,836	6,718
Projected Results			
2002	2003	2004	2005
7,000	7,000	7,000	7,000

10. Provide assistance to clients in developing safe work areas.

A. Number of consultations provided.

Actual Results			
1998	1999	2000	2001
52	31	52	55
Projected Results			
2002	2003	2004	2005
85	85	85	85

B. Number of training units provided.

Actual Results			
1998	1999	2000	2001
939	1,170	9,857	15,008
Projected Results			
2002	2003	2004	2005
15,000	15,000	15,000	15,000

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11. Inspections - Inspect on-going logging operations.

A. 600 jobs per year.

Actual Results			
1998	1999	2000	2001
865	873	848	784
Projected Results			
2002	2003	2004	2005
700	800	800	800

12. Conduct first-aid safety classes for loggers statewide.

A. 2,000 people per year

Actual Results			
1998	1999	2000	2001
1,789	2,161	1,846	1,926
Projected Results			
2002	2003	2004	2005
1,900	1,900	1,900	1,900

13. Provide training for contractors and supervisors.

A. 100 contractors and supervisors per year

Actual Results			
1998	1999	2000	2001
195	755	750	1,872
Projected Results			
2002	2003	2004	2005
750	750	750	750

14. Produce and distribute newsletters.

A. 3,000 newsletters per quarter

Actual Results			
1998	1999	2000	2001
12,000	12,000	12,000	12,000
Projected Results			
2002	2003	2004	2005
12,000	12,000	12,000	12,000

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15. Consultation - Offer technical assistance to timber company personnel, sawmill owners, and other industry related people; meet with state and federal agencies involved in timber sales and other logging activities.

A. 400 per year.

Actual Results			
1998	1999	2000	2001
372	413	372	437
Projected Results			
2002	2003	2004	2005
400	400	400	400

16. License contractors wanting to do public works construction.

A. License approximately 35-50 new contractors each month.

Actual Results			
1998	1999	2000	2001
372	358	365	231
Projected Results			
2002	2003	2004	2005
260	275		

B. Renew approximately 300 licenses each month.

Actual Results			
1998	1999	2000	2001
2,606	2,622	2,650	2,827
Projected Results			
2002	2003	2004	2005
2,800	2,825		

C. Provide directory of all licensees to all public entities.

Actual Results			
1998	1999	2000	2001
2,100	1,400	1,500	377
Projected Results			
2002	2003	2004	2005
360	345		

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17. License all construction managers wanting to do construction management in public works sector.

A. Board meets once a month to act on new construction manager applications.

Actual Results			
1998	1999	2000	2001
1	46	35	35
Projected Results			
2002	2003	2004	2005
40	45		

18. Monitor unlicensed contractor activity. Keep cities, counties, and school districts apprised of licensing law and construction manager law along with any other changes.

A. Check out all complaints getting both sides of issue.

Actual Results			
1998	1999	2000	2001
10	17	20	16
Projected Results			
2002	2003	2004	2005
20	18		

B. Present complaints to Board for proper disciplinary actions. (complaints/field trips taken.)

Actual Results			
1998	1999	2000	2001
10/10	17/8	20/10	22/5
Projected Results			
2002	2003	2004	2005
25/10	30/15		

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Program Results and Effect:

To improve the information network by publishing an electrical newsletter each quarter and holding regional meetings.

To ensure electrical safety through a quality enforcement program. Experience has shown that the mere existence of regulations is not enough to guarantee compliance.

The Building Bureau's various building regulatory programs are established to provide minimal levels of building, fire, and life safety for Idaho consumers and users of the various types of facilities that are under purview of the Division of Building Safety.

The Plumbing Bureau is constantly striving to reduce redundancy within the inspection and licensing programs. Our primary purpose is to conduct plumbing inspections in a timely manner with a minimum of problems.

Our goal is to obtain the desired results of safe and sanitary plumbing while remaining effective, efficient, and user friendly.

Industrial Safety (6-10) - The Industrial Safety Section strives to ensure that facilities owned and operated by all levels of government are maintained in a safe and healthy condition through voluntary compliance with the safety and health standards and codes. We have achieved a 95% voluntary compliance rate. For a compliance oriented agency, we have an excellent working relationship with the agencies that we inspect.

We are constantly searching for ways to improve our service and to make the program more responsive to the agencies under our jurisdiction to help them improve their safety and occupational health programs.

The ultimate effect of this program is to provide a safe and healthful environment for the public and the employees who serve them.

Logging Safety (11-15) - Safety is no longer a dirty word that means citations and fines. Loggers have accepted safety as a priority that fits well with both production and quality. The training of employees and supervisors as well as safety meetings is done at the request of the contractors. The newsletters and job visits have done much to increase safety awareness. The education of sawmills and timber owners (USFS and Department of Lands) has helped to reduce many of the hazards that are created by timber sale layout. Insurance rates have remained stable even though medical costs continue to increase. The frequency and severity of accidents continues to decline. Since 95% of the accidents are caused by human error, the creation of safety awareness through training and personal contact is a number one priority. SAFETY PAYS.

Contractor Licensing (16-18) - The Board approves an average 50 new contractor license applications each

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month. There are about 300 contractors that renew each month. Applications are processed daily in a timely manner. Licenses are issued to all those approved by the Board. Those denied a license are notified by certified mail.

Board reviews construction manager applications and decides whether to approve or disapprove them. A Certificate of Authority is issued upon request after individual has been issued a construction manager license. On July 1, 1999, all construction manager applicants have to pass a written examination.

All complaints that are received are checked out and appropriate action is taken.

The Board seeks voluntary compliance with licensing law.

The Board notifies public officials when contractor is unlicensed and that they have to use a licensed contractor.

For more information contact Jack Rayne, Joe Meyer, Gary Malmen, or Nancy Michael at 334-3950, 327-73